

# Wayland Middle School PTO Volunteer Form 2012-2013

Welcome back!

The PTO helps to organize activities and fundraisers that support a variety of programs at the Wayland Middle School. We need your help! Many of these events would not be possible without the volunteer efforts of the parent community. **Please return the completed PTO Volunteer Form to your child's homeroom teacher or to the Middle School Office. Electronic copies of the form can be found on the PTO page of the Wayland Middle School website and can be emailed to Alexia Obar at [obars@verion.net](mailto:obars@verion.net).**

**Please check all of the areas that you would like to help with. Thank you for getting involved!**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

**E-mail** \_\_\_\_\_

(E-mail information will be used solely for communicating and coordinating PTO matters and will not be used for any other purpose.)

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

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## School and PTO Fundraisers

\_\_\_\_\_ Wrapping Paper Sale (Sept/Oct) - Processing orders and distributing gift wrap and candy

\_\_\_\_\_ Play Refreshments Sales (March) – Assist with purchase and sale of refreshments for the Fall and for the Spring plays

\_\_\_\_\_ Calendar Raffle (Nov/Dec) - Processing and tracking sales – mornings during week

\_\_\_\_\_ Play Program Book (Winter) - Help with advertisement sales, layout, desktop publishing

## Hospitality

\_\_\_\_\_ Back to School Night Dinners (Sept/Oct)

\_\_\_\_\_ Teacher/Staff Appreciation Luncheon (May)

\_\_\_\_\_ Food Contributions and Baking (Throughout the year) – For a variety of meetings, functions and staff appreciation (i.e. PTO meetings, Cape Cod Night, DC Night, 8<sup>th</sup> Grade Breakfast)

## Fine Arts

\_\_\_\_\_ Cultural Enrichment – Preview and arrange for cultural activities, presentations and performances, assist with performance day hospitality

\_\_\_\_\_ School Play (March) – Assist with costumes, make-up, set design, ticket sales, etc.

\_\_\_\_\_ Music Performance (Throughout the year) – Assist with student supervision, preparation of concert program

Assist with (Check group of interest): Band \_\_\_\_\_, Chorus \_\_\_\_\_, Orchestra \_\_\_\_\_

\_\_\_\_\_ Art Display (Throughout the year) – Assist with displaying student art work throughout the school

### **Miscellaneous**

\_\_\_\_\_ Interested in becoming a Future Board Member

\_\_\_\_\_ School Pictures (September) - Help with supervision of students

\_\_\_\_\_ Library/Media Center – Volunteer in the school library

\_\_\_\_\_ School Landscaping – Help with gardening around school

\_\_\_\_\_ METCO Support – Help Boston resident students’ participation in WMS after school activities (i.e. Music, sports, drama), help organize METCO events (i.e. Fall Cookout, Florence Adler benefit run, MLK celebration)

\_\_\_\_\_ Math Night – Assist 6<sup>th</sup> grade families with a fun evening of math activities and help to provide hospitality for the event

\_\_\_\_\_ General Projects (Throughout the school year) - Help with special projects, ‘behind the scenes Help’ for the PTO when an extra pair of hands is needed

**Attention All Volunteers:** State law requires that anyone who spends any time volunteering in a school ‘who may have direct and unmonitored contact with children’ must have on file a CORI (Criminal history check) report. This report is good for three years and will be kept on file in the Wayland Schools Central Office. Anyone needing to complete a CORI request form must do so **in person** at the Middle School office, as the staff is required to make a copy of your photo ID. Please direct all questions regarding this policy to the Middle School office.

Have any new ideas? Feedback? Suggestions for topics/guest speakers for PTO meetings? Please let us know.

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**Thank you for volunteering!**